



Board of Director's Meeting

December 10, 2024

Attendance

Membership	O	T/E	A	Membership	O	T/E	A
Jay Lucas, Chair		x		Shannon Cormier, CEO	x		
Deana Renaud, Director	x			Lauren Gilbert, CFO	x		
Terri Elliott, Director	x			Kyle Lemieux, CNE	x		
Ashley Davis, Director	x			Dr. Ravi Dhaliwal, Chief of Staff	x		
Suzanne Lynch, Director			x	Dr. Jon Scully Pres. Prof. Staff		x	
VACANCY				Judy Jean, Interim EA	x		
VACANCY				Marie Cocks, Exec Co	x		

O = On-site , T/E = Telephonic/Electronic , A: = Absent

1.0	<p>CALL TO ORDER</p> <p>A. Davis, Vice Chair called the meeting to order at 4:44 pm and shared a land acknowledgement.</p>
1.1	<p>Quorum</p> <p>Quorum was attained.</p>
1.2	<p>Conflict of Interest</p> <p>None.</p>
1.3	<p>Approval of Agenda</p> <p>Moved by – T. Elliott Seconded by – J. Lucas Opposed - None</p> <p><i>“That the agenda for the December 10, 2024 Board Meeting be accepted as presented.”</i> Carried.</p>
2.0	<p>PRESENTATION / EDUCATION</p>
2.1	<p>Board Governance and Leadership Course</p> <p>Module 1-An introduction to the LTC Environment</p> <p>The focus of this meeting was module 1-An Introduction to the LTC Environment. Content included- AdvantAge overview, Not-for Profit/Municipal Differences, Health Care Transformation, Connecting Care Act, OHT Opportunities and Challenges, LTC sector pertaining to; health human resources, FLTCA, capital development, and rising costs/inflation, and Pre-Budget Submissions.</p>

	<p>Directors found the course material informative. S. Cormier will contact AdvantAge Ontario to suggest an update on some of the course content.</p> <p>Module 2 Foundations, a. Duties, Responsibilities of Board Governors will be discussed at the January 28, 2025 Board meeting.</p>
3.0	AGENDA MATTERS
3.1	<p>Board Meeting Minutes – October 29, 2024 Meeting Minutes</p> <p>Moved by – J. Lucas Seconded by – D. Renaud Opposed - None</p> <p><i>“That the Board meeting minutes of October 29, 2024 be accepted as presented.”</i> Carried.</p>
4.0	STANDING AGENDA ITEMS
4.1	<p>Staff / Service Highlights</p> <p>S. Cormier shared that Maintenance staff did an outstanding job with the recent snowfalls using limited equipment as their tractor had unexpectedly broken down and required fixing.</p>
4.2	<p>Noojmawing Sookatagaing Ontario Health Team Key Messages</p> <ul style="list-style-type: none"> • Glossary of Terms and Acronyms Included in the meeting package, is a glossary of health care specific terms and acronyms shared by Noojmawing Sookatagaing Ontario Health. The document will also be included as part of the Board orientation package. • Key Messages Noojmawing Sookatagaing Ontario Health, key messages for December 3, 2024 was provided to the Directors.
5.0	MATTERS FOR DISCUSSION
5.1	<p>Report from the Chief Executive Officer</p> <p>The following was provided and reviewed.</p> <p>S. Cormier’s report included the following updates;</p> <ul style="list-style-type: none"> • Echocardiogram Clinic • Red Rock Building • Holiday Cookie Campaign • Your Health Wellness Moments • Enterprise Risk Management • Project update report • Board visioning (strategic planning) session 1 <p>Discussion followed regarding the LTC expansion project, with respect to significantly increased workload with such a large project. S. Cormier responded that a project manager is not funded by the Ministry and that Management of the LTC project will be undertaken by the CEO and Facilities Manager. S. Cormier added that roles and responsibilities of other key employees are expected to be adjusted to reflect the workload of the LTC project. S. Cormier reported that</p>

	<p>NDMH is on track to meet the deadline of December 20, 2024 for the submission of working drawings.</p> <p>General discussion took place for fundraising possibilities for the required 10% of the project cost.</p> <p>With respect to the Board Visioning session 1 S. Cormier was pleased with the enthusiasm, participation and progress made towards a foundation for the new strategic plan. The meeting confirmed a five-year strategic plan with a launch date of June 2025 at the AGM.</p>
5.3	<p>Report from the Chief Nursing Executive K. Lemieux provided the following report:</p> <ul style="list-style-type: none"> • Ambulatory Care Nurse position, effective November 1, 2024 • Nursing Staffing • LTC Compliance visit November 4-8, 2024
5.4	<p>Report from the Chief Financial Officer L. Gilbert provided the following report;</p> <ul style="list-style-type: none"> • Financial pressures/savings • LTC build • Interim CFO • AP/GL Accountant
5.5	<p>Report from the Chief of Staff Dr. Scully President, Professional staff, provided an update on behalf of the Chief of Staff</p> <ul style="list-style-type: none"> • Full Physician compliment • Rocky Bay collaborative • Ambulatory Care nurse position beneficial • Significant on-going challenges with patient transfers • Mentorships <p>Medical Advisory Meeting minutes of November 13, 2024 were included in the meeting package.</p>
5.6	<p>Healthy Workplace Terms of Reference Section 11.7, Occupational Health and Safety Program, and Section 11.8 Health Surveillance program of corporate By-Law #3 outlines the Board’s responsibility for a Healthy Workplace. The Healthy Workplace terms of reference was reviewed and recommended by the Healthy Workplace Committee to the Board for approval.</p> <p>Moved by – D. Renaud Seconded by – T. Elliott Opposed - None</p> <p><i>“That the Healthy Workplace Terms of Reference be accepted as presented” Carried</i></p>

	<p>Board Policy Project Discussion took place and decided that the process of reviewing the Board polices would be sent out for review every 2 weeks to the participating members (J. Lucas, A. Davis, D, Renaud)</p>
	<p>OTHER</p>
	<p>Open Conversation-For the Good of the Organization A. Davis invited open conversation among the Directors</p> <ul style="list-style-type: none"> • Significant concern was discussed around mental health and addictions in our local communities • A situation table meeting with community partners is being planned for the very near future
<p>6.0</p>	<p>IN CAMERA (CLOSED SESSION) Moved by – J. Lucas Seconded by – T. Elliott Opposed - None</p> <p><i>“That the Board of Directors moves to its In Camera meeting at 5:45 pm.” Carried.</i></p> <p>The Board adjourned its In Camera meeting at 6:09 pm, and returned to its Regular meeting.</p>
<p>7.0</p>	<p>RESUME REGULAR MEETING Report from Closed Session A. Davis provided a summary of the In-Camera meeting.</p> <ul style="list-style-type: none"> • In Camera Meeting Minutes of October 29, 2024 • Credentialing • Offer for 4 Taylor in Red Rock (EMS)
<p>8.0</p>	<p>ADJOURNMENT Moved by - D. Renaud Seconded by – T. Elliott Opposed - None</p> <p><i>“That the Board of Directors moves to adjourn its meeting at 6:10 pm.” Carried.</i></p>



Ashley Davis
Board Vice Chair



Shannon Cormier,
President and Chief Executive Officer