



Board of Director's Meeting

January 28, 2025

Attendance

Membership	O	T/E	A	Membership	O	T/E	A
Jay Lucas, Chair			x	Shannon Cormier, CEO	x		
Deana Renaud, Director	x			Dino Armenti, Interim CFO		x	
Terri Elliott, Director	x			Kyle Lemieux, CNE	x		
Ashley Davis, Director		x		Dr. Ravi Dhaliwal, Chief of Staff	x		
Suzanne Lynch, Director		x		Dr. Jon Scully Pres. Prof. Staff			x
VACANCY				Marie Cocks, Exec Co	x		
VACANCY							

O = On-site , T/E = Telephonic/Electronic , A: = Absent

1.0	<p>CALL TO ORDER</p> <p>A. Davis, Vice Chair called the meeting to order at 4:32 pm and shared a land acknowledgement.</p>
1.1	<p>Quorum</p> <p>Quorum was attained.</p>
1.2	<p>Conflict of Interest</p> <p>None.</p>
1.3	<p>Approval of Agenda</p> <p>Moved by – T. Elliott Seconded by – D. Renaud Opposed - None</p> <p><i>“That the agenda for the January 28, 2025 Board Meeting be accepted as presented.” Carried.</i></p>
2.0	<p>PRESENTATION / EDUCATION</p>
2.1	<p>Board Governance and Leadership Course</p> <p>Module 2- Foundations</p> <p>The focus of this months Board training was on Duties Responsibilities of Board Governors and Board and Senior Leadership working together</p> <p>There was generative discussion about the valued learning from each Director with an overall agreement that the material was informative overall with some feedback on work moving forward. It was also agreed that the training has some outdated material and considering the fee paid, the course content could use updating.</p>

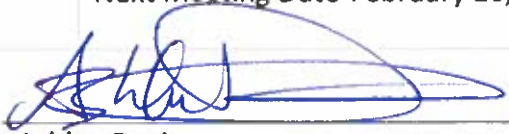
	<p>Next training focus: LTC Legislation and Regulations, and Legislation, Regulation and Compliance updates from Module 2-Foundations and General and Crisis Communication from Module 3-Communicaitons will be discussed at the February 25, 2025 Board Meeting.</p>
3.0	AGENDA MATTERS
3.1	<p>Board Meeting Minutes – December 10, 2024 Meeting Minutes</p> <p>Moved by – T. Elliott Seconded by – D. Renaud Opposed - None</p> <p><i>“That the Board meeting minutes of December 10, 2024 be accepted as presented.” Carried.</i></p>
3.2	<p>Special Board Meeting Minutes – December 11, 2024</p> <p>Moved by – D. Renaud Seconded by – S. Lynch Opposed –</p> <p><i>“That the Special Board meeting minutes of December 11, 2024 be accepted as presented.” Carried.</i></p>
4.0	STANDING AGENDA ITEMS
4.1	<p>Staff / Service Highlights</p> <p>S. Cormier shared that Housekeeping staff have been doing an excellent job increasing cleaning and sanitation to help prevent further spread of illness within the facility, it has also been recognized by both staff and patients how positive they Team is throughout the hospital.</p> <p>Recognition of J. Downey was also highlighted for developing the idea of the kudos bear over the holiday season.</p>
4.2	<p>Long Tern Care Expansion</p> <p>S. Cormier provided both verbal and written project updates. There have been some challenges in meeting timelines with the two Ministries that are creating concerns related to the progressive momentum of the project</p> <p>Discussion took place and was decided that S. Cormier would provide the Board of Directors weekly updates via email regarding any status with the LTC Expansion project.</p>
5.0	MATTERS FOR DISCUSSION

5.1	<p>Report from the Chief Executive Officer The following was provided and reviewed. S. Cormier’s report included the following updates;</p> <ul style="list-style-type: none"> • Echocardiogram Clinic • Red Rock Building • Entrance Updates • Fundraising Plan • Roof Leakage • Q3 Hospital Data <p>Press Conference and launch of the Echocardiogram Clinic will be held on February 14, 2025 with client bookings beginning in March of 2025. Community Listening Tour and Engagement sessions have been scheduled with the first event being held in Nipigon in February. Further discussion took place on the Capital Fundraising Campaign for the required 10% of the Long-Term Expansion project cost. Q3 data reporting was provided and reviewed. Discussion followed.</p>
5.3	<p>Report from the Chief Nursing Executive K. Lemieux provided the following report:</p> <ul style="list-style-type: none"> • Annual Education/Orientation revamp • Nursing Staffing • LTC Compliance follow up
5.4	<p>Report from the Interim Chief Financial Officer D. Armenti identified the Hospital’s current cash position, financial pressures and Management’s efforts towards costs savings.</p> <p>Q3 Financial reporting will be shared at the February 26, 2025 meeting</p>
5.5	<p>Report from the Chief of Staff Dr. Dhaliwal provided information on the following;</p> <ul style="list-style-type: none"> • NOSM • Transfers <p>Medical Advisory Meeting minutes of January 8, 2025 were included in the meeting package.</p>
5.6	<p>Healthy Workplace Pledge The document was provided and as recommended at the September 2024, Board meeting, was developed to support the Health, Safety and Wellness statement.</p>
5.7	<p>Board Policy / Procedure Project The following polices were reviewed by the working group with no changes and provided to the Board Directors for review and approval</p> <p>BRD 02-01 Mission, Vision and Values Cross referenced with LTC-01-01 Fundamental Principle/Residents’ Bill of Rights</p>

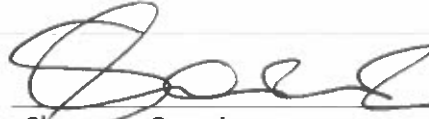
	<p>BRD-02-02 Strategic Planning</p> <p>MOTION Moved by -T. Elliott Seconded by -D. Renaud Opposed – None</p> <p>“That the following Board policies/ BRD 02-01 Mission, Vision and Values and BRD-02-02 Strategic Planning be accepted as presented.” Carried.</p> <p>The next set of polices have been provided to the working group and include, BRD 03-01 CEO Selection and Succession Planning BRD 03-02 CEO Position Description BRD 03-05 CEO/COS Performance Evaluation</p>
<p>5.8</p>	<p>Enterprise Risk Management S. Cormier discussed the ERM framework and how it would enable NDMH to approach risk in a managed way to support the achievement of the organization’s mission, vision, strategic and operational objectives. The ERM Plan is currently being drafted and will be strategically linked into all planning and operations.</p>
	<p>Open Conversation-For the Good of the Organization A. Davis invited open conversation among the Directors <ul style="list-style-type: none"> • D. Renaud commended S. Cormier on her continued dedication and hard work </p>
<p>6.0</p>	<p>IN CAMERA (CLOSED SESSION) Moved by – D. Renaud Seconded by – T. Elliott Opposed - None</p> <p><i>“That the Board of Directors moves to its In-Camera meeting at 6:39 pm.” Carried.</i></p> <p>The Board adjourned its In Camera meeting at 6:54pm, and returned to its Regular meeting.</p>
<p>7.0</p>	<p>RESUME REGULAR MEETING Report from Closed Session A. Davis provided a summary of the In-Camera meeting.</p> <ul style="list-style-type: none"> • In Camera Meeting Minutes of December 10, 2024 and December 31, 2024 • Credentialing • Application to the Board
<p>8.0</p>	<p>ADJOURNMENT Moved by - D. Renaud Seconded by – T. Elliott Opposed - None</p>

"That the Board of Directors moves to adjourn its meeting at 6:55 pm." Carried.

Next Meeting Date-February 26, 2025 @ 4:30 pm



Ashley Davis
Board Vice Chair



Shannon Cormier,
Chief Executive Officer