



## Board of Director's Meeting

Tuesday June 25, 2024

### Attendance

Membership	O	T	V	R	A
Jay Lucas, Chair	x				
Deana Renaud, Director	x				
Terri Elliott, Director	x				
Ashley Davis, Director	x				
Suzanne Lynch, Director					x
VACANCY					
VACANCY					

Non-Voting Membership	O	T	V	R	A
Shannon Cormier, CEO	x				
Lauren Gilbert, CFO	x				
Kyle Lemieux, CNE	x				
Dr. Ravi Dhaliwal, Chief of Staff	x				
Dr. Jonathon Scully, Pres. Prof. Staff			x		
Judy Jean, Interim EA/Bd Liaison	x				

O: On-site / T: Telecon. / V: Videocon. / R: Regrets / A: Absent

<b>1.0</b>	<p><b>CALL TO ORDER</b></p> <p>J. Lucas called the meeting to order at 4:45 pm.</p>
<b>1.1</b>	<p><b>Quorum</b></p> <p>Quorum was attained.</p>
<b>1.2</b>	<p><b>Conflict of Interest</b></p> <p>None.</p>
<b>1.3</b>	<p><b>Approval of Agenda</b></p> <p>Moved by - A. Davis            Seconded by - D. Renaud            Opposed - None</p> <p><i>"That the agenda for the June 25, 2024 Board Meeting be accepted as presented."</i> Carried.</p>
<b>2.0</b>	<p><b>AGENDA MATTERS</b></p>
<b>2.1</b>	<p><b>Board Meeting Minutes – May 28, 2024 Meeting Minutes</b></p> <p>Moved by - D. Renaud            Seconded by - A. Davis            Opposed - None</p> <p><i>"That the Board meeting minutes of May 28, 2024 be accepted as presented."</i> Carried.</p>
<b>3.0</b>	<p><b>COMMUNICATION WITH THE AUDITORS</b></p> <p>Financial Statements - March 31, 2024</p> <p>At 4:57 pm, auditors Suraci &amp; Olszewski (formerly Rossi &amp; Suraci) joined the meeting via Zoom.</p>

Joel Suraci discussed the Independent Auditor's Report. To summarize, the report states that the financial position of NDMH as at March 31, 2024 and its results of operations and its cash flows for the year then, ended in accordance with the Canadian public sector accounting standards.

Riki Olszewski reviewed the Statement of Operations and the Statement of Financial Position.

L. Gilbert thanked the auditors for their thorough and timely audit. In turn, the auditors thanked L. Gilbert for her efficiency and timeliness during the audit process.

The auditors left the meeting at 5:10 pm.

J. Lucas proceeded with the following motion,

Moved by - D. Renaud

Seconded by - T. Elliott

Opposed - None

*"That the NDMH Financial Statements of March 31, 2024 be accepted as presented."* Carried.

#### **4.0 MATTERS FOR DISCUSSION**

##### **4.1 Report from the Chief Executive Officer**

S. Cormier highlighted key points from written report -

- LTC Outbreak
- LTC Expansion Project
- Clinic Renovations
- Meditech Expanse Project
- IT/IS and Phone Systems
- Ministry Reporting
- Noojmawing Sookatagaing Ontario Health Team (NS-OHT)
- Echocardiogram Clinic
- Honeywell Project Update
- Human Resources Generalist
- Thank You to Director Davis

##### **4.2 Report from the Chief of Staff**

Dr. R. Dhaliwal reported that the Hospital is completely scheduled with physician coverage for the summer months. Regional Ordering with (Fort Frances, Dryden and Thunder Bay) is being considered for CT Scan.

Dr. Dhaliwal provided the meeting minutes of the Medical Advisory Committee of June 12, 2024.

4.3	<p><b>Financial</b></p> <p>L. Gilbert advised the Directors that the following documents are included in Ontario Health’s Hospital Annual Compliance requirements and are required to be approved (signed) by the Board Chair / CEO prior to submission.</p> <ul style="list-style-type: none"> <li>● <b>Multi-Sector Service Accountability Agreement (M-SAA) Declaration of Compliance</b> (this is the funding for the Assisted Living Program, Rapid Access to Addictions Medicine Program (RAAM), and Meals on Wheels Program.</li> <li>● <b>Hospital Service Accountability Agreement (H-SAA) Hospital funding</b></li> <li>● <b>Broader Public Sector Accountability Act</b> <ul style="list-style-type: none"> <li>○ Attestation (of our compliance under the BPSA)</li> <li>○ Hospital Use of Consultants (record of use of consultants)</li> </ul> </li> </ul>
5.0	<p><b>MATTERS REQUIRING DECISIONS</b></p>
5.1	<p><b>Corporate By Law Review</b></p> <p>S. Cormier led the final review of the by-laws. The directors were pleased with the revised document. References were provided throughout the document when the Public Hospitals Act, Ont. Reg. 965 Hospital Management, and the Not-For-Profit-Corporations Act were referenced.</p> <p>In July 2023, the NDMH by-laws reflect the change from integrated bylaws with the Nipigon district Family Health Team, (By-law #2). As such, this by-law will be identified as by-law #3.</p> <p>Moved by - A. Davis  Seconded by - D. Renaud  Opposed – None</p> <p>“That By-law #3 be accepted, with the amendments identified”. Carried.</p>
6.0	<p><b>IN CAMERA (CLOSED SESSION)</b></p> <p>Moved by - D. Renaud  Seconded by - T. Elliott  Opposed - None</p> <p><i>“That the Board of Directors moves to its In Camera meeting at 5:46 pm.”</i> Carried.</p> <p>The Board adjourned its In Camera meeting at 6:53 pm, and returned to its Regular meeting.</p>
7.0	<p><b>RESUME REGULAR MEETING</b></p> <p><b>Report from Closed Session</b></p> <p>J. Lucas provided a summary of the In Camera meeting.</p> <ul style="list-style-type: none"> <li>● In Camera Meeting Minutes of May 28, 2024</li> <li>● Credentialing</li> <li>● Hospital Infrastructure Renewal</li> <li>● Moving Forward, Restructuring Update</li> </ul>

**7.0 ADJOURNMENT**

Moved by - A. Davis  
Seconded by - T. Elliott  
Opposed - None

*"That the Board of Directors moves to adjourn its meeting at 6:04 pm."* Carried.



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Jay Lucas,  
Board Chair



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Shannon Cormier,  
President and Chief Executive Officer