

Nipigon District Memorial Hospital Posting of Expenses Form

Name: Lauren Haskell

Title: Chief Financial Officer

Reporting Period: October 1, 2018-March 31, 2019 (to be posted by May 31, 2019)

Date	Amount	Expense Category	Description
Oct 17&18, 2018	\$43.93	Meals	Crs- New Directors Hospital Governance
Oct 4, 2018	\$337.53	Air fare	Travel to Course
Oct 19, 2018	\$121.33	Accommodation	Course attendance in Toronto

Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred

- Travel
 - Vehicle rental or own use
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any relevant details.

Whose expense claims must be posted: Every member of the Board of Directors
The Chief Executive Officer
Every member of the Senior Management Team that report directly to the CEO