Nipigon District Memorial Hospital
Posting of Expenses Form

Name: Kyle Lemieux

Title: CNE

Reporting Period: □ April 1, 2024-September 30, 2024 (to be posted by November 30, 2024)

Date	Amount	Expense Category	Description
May 6, 2024	92.80	Mileage	Round Trip to Beardmore
July 17, 2024	93.96	Mileage	Round Trip to Beardmore
September 6, 2024	68.20	Mileage	Round Trip to Beardmore

Definitions:
Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred

- Travel
  - Vehicle rental or own use
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any relevant details.
Whose expense claims must be posted: Every member of the Board of Directors
The Chief Executive Officer
Every member of the Senior Management Team that report directly to the CEO