

**Nipigon District Memorial Hospital
Posting of Expenses Form**

Name: Justin Garofalo

Title: Interim CFO

Reporting Period: October 1, 2017- March 31, 2018 (to be posted by April 30, 2018)

Date	Amount	Expense Category	Description
Oct 16/17	103.20	Travel	Interim CFO travel from Thunder Bay
Oct 19/17	103.20	Travel	Interim CFO travel from Thunder Bay
Oct 23/17	103.20	Travel	Interim CFO travel from Thunder Bay
Oct 24/17	103.20	Travel	Interim CFO travel from Thunder Bay
Nov 6/17	103.20	Travel	Interim CFO travel from Thunder Bay
Nov 13/17	103.20	Travel	Interim CFO travel from Thunder Bay
Nov 22/17	103.20	Travel	Interim CFO travel from Thunder Bay
Nov 27/17	103.20	Travel	Interim CFO travel from Thunder Bay
Dec 4/17	103.20	Travel	Interim CFO travel from Thunder Bay
Dec 11/17	103.20	Travel	Interim CFO travel from Thunder Bay
Dec 14/17	103.20	Travel	Interim CFO travel from Thunder Bay
Dec 18/17	103.20	Travel	Interim CFO travel from Thunder Bay
Jan 3/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jan 8/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jan 15/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jan 22/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jan 29/18	103.20	Travel	Interim CFO travel from Thunder Bay
Feb 5/18	103.20	Travel	Interim CFO travel from Thunder Bay
Feb 12/18	103.20	Travel	Interim CFO travel from Thunder Bay
Feb 22/18	103.20	Travel	Interim CFO travel from Thunder Bay
Feb 27/18	103.20	Travel	Interim CFO travel from Thunder Bay
Mar 5/18	103.20	Travel	Interim CFO travel from Thunder Bay
Mar 12/18	103.20	Travel	Interim CFO travel from Thunder Bay
Mar 26/18	103.20	Travel	Interim CFO travel from Thunder Bay

Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred

- Travel
 - Vehicle rental or own use
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any relevant details.

Whose expense claims must be posted:

Every member of the Board of Directors

The Chief Executive Officer

Every member of the Senior Management Team that report directly to the CEO