



Board of Director’s Meeting

Tuesday, March 12th 2024 @ 4:30 pm

Attendance

Membership	O	T	V	R	A
Jay Lucas, Chair	x				
Deana Renaud, Director	x				
Gord Muir, Director				x	
Marcus Hardy, Director				x	
Terri Elliott	x				
Ashley Davis	x				
Suzanne Lynch	x				

O: On-site / T: Telecon. / V: Videocon. / R: Regrets / A: Absent

Non-Voting Membership	O	T	V	R	A
Shannon Cormier, CEO	x				
Dino Armenti, Interim CFO			x		
Lauren Gilbert, CFO					
Kyle Lemieux, CNE	x				
Dr. Ravi Dhaliwal, Chief of Staff				x	
Dr. Jonathon Scully, Pres. Prof. Staff	x				
Judy Jean, Interim EA/Bd Liaison	x				

1.0	<p>CALL TO ORDER</p> <p>J. Lucas called the meeting to order at 4:43 pm. Incoming Board Directors A. Davis and S. Lynch Were welcomed. L. Gilbert, CFO was also welcomed back. D. Mangoff, Facilities Manager was welcomed to facilitate the Honeywell presentation.</p> <p>A land acknowledgement was recited.</p>
1.1	<p>Quorum</p> <p>Quorum was attained.</p>
1.2	<p>Conflict of Interest</p> <p>None.</p>
1.3	<p>Approval of Agenda</p> <p>The following additions were made:</p> <ul style="list-style-type: none"> • Item 6.3 - Quality Improvement Plan • Item 7.1 - Honeywell Loan <p>Moved by - D. Renaud Seconded by - A. Davis Opposed - None</p> <p><i>“That the agenda for the March 21, 2024 Board Meeting be accepted as amended.”</i> Carried.</p>
2.0	<p>PRESENTATION</p> <p>NDMH/Honeywell Phase 4, Energy Performance Contract - Board Overview</p> <p>D. Mangoff introduced the Honeywell representatives whom he has worked with over the past 18 months in preparation for Phase 4. Throughout and after the presentation the Board</p>

	<p>engaged in thoughtful discussion about the Greenhouse Gas Emissions Regulations, cost savings and the required loan in the amount of \$1,708.514 in order to proceed.</p>
3.0	<p>EDUCATION</p> <p>Board Policies</p> <p>S. Cormier provided a complete index of the Board’s policy/procedures. Select documents from the index were provided to the Directors for review. These included:</p> <ul style="list-style-type: none"> • Responsibilities of the Board • Board Chair • Responsibility of Individual Directors • Code of Conduct <p>In follow up to the Board’s request at the January Board meeting, S. Cormier has drafted a Communications Policy.</p> <p>At the April 30th Board meeting, S. Cormier has arranged a presentation by the Ontario Hospital Association’s VP, Policy and Advocacy to educate and share information on Board Governance. This will provide an opportunity to improve our policies and procedures.</p> <p>J. Lucas, D. Renaud and A. Davis have agreed to participate in the review process to begin on policy work review in April 2024.</p>
4.0	<p>CONSENT AGENDA MATTERS</p>
4.1	<p>Board Meeting Minutes - Jan 30, 2024 Meeting Minutes</p> <p>Moved by - T. Elliott Seconded by - D. Renaud Opposed - None</p> <p><i>“That the Board meeting minutes of Jan 30, 2024 be accepted as presented.”</i> Carried.</p>
4.2	<p>Medical Advisory Committee (MAC) Meeting Minutes</p> <p>A discussion took place around the Board’s review and approval of the MAC meeting minutes. Directors unanimously agreed that, while it was not necessary to approve the minutes, they would continue to be included in the meeting package for review only. A motion will no longer be required to review the MAC meeting minutes, but they will be noted as reviewed.</p> <p>The MAC meeting minutes will be moved in the agenda to follow the Chief of Staff report.</p> <p>The Medical Advisory Committee meeting minutes of Jan 10, 2024 and Feb 14, 2024 were received and reviewed by the Board.</p>
5.0	<p>NEW BUSINESS</p>
5.1	<p>Briefing Note, Wireless System Outage</p> <p>S. Cormier reported that the Hospital was without WIFI for almost one month due to failure in system one, then system two backup. The challenges around finding a single replacement was</p>

discussed and as it was refurbished, the Hospital remains in a fragile WIFI state. Further discussions about a long term solution will be discussed at the upcoming IT/IS meeting.

5.2 Board Resignations

It is with regret that J. Lucas has accepted the resignation of two board members. J. Lucas shared correspondence received from G. Muir dated February 26, 2024 indicating his immediate resignation as Board Director and, on March 4, 2024 the immediate resignation of M. Hardy.

It is with regret that the Board accept these resignations.

6.0 MATTERS FOR DISCUSSION

6.1 Report from the Chief Executive Officer

S. Cormier highlighted key points from written report -

- Long Term Care Outbreak
- CARE Course
- Dietary Department received "A" from Health Unit Inspection
- Healthy Workplace
- Township of Nipigon, Locum House
- In House Listening Tour
- LTC Tub Renovations and Installations
- WIFI Outage
- LTC Expansion Project Update
- In Honour and Memory of Dr. Paul Warbeck

Moved by - T. Elliott

Seconded by - A. Davis

Opposed - None

"That the CEO report of Jan 27, 2024 to Feb 27, 2024 be accepted as presented." Carried.

6.2 Financials

D. Armenti and L. Gilbert provided and explained the Hospital Performance Report including the projected forecast for year end 2023/24.

Q3 Statement of Financial Position, and Summary by Department were reviewed.

6.3 Quality Improvement Plans (QIP), 2024/25

K. Lemieux provided a draft overview of the development of the QIP to be submitted to Health Quality Ontario by the extension date of April 17th, 2024.

Discussion took place around targets identified at 100% in the current QIP (2023/24) are reasonable. The degree of control that the Hospital has on each indicator will be considered at the March 26th meeting prior to assigning targets and executive compensation.

7.0	MATTERS REQUIRING DECISIONS
7.1	<p>RBC Loan for Honeywell Phase 4, Energy Performance Contract NDMH has been successful in securing a loan with RBC.</p> <p>Moved by - D. Renaud Seconded by - A. Davis Opposed - None</p> <p><i>“That a loan from the Royal Bank of Canada in the amount of \$1,708,514 to complete the 4th Phase of the emergency efficiency project with Honeywell Limited is approved by the Board of Directors.”</i> Carried.</p>
8.0	<p>IN CAMERA (CLOSED SESSION) Moved by - T. Elliott Seconded by - D. Renaud Opposed - None</p> <p><i>“That the Board of Directors moves to its In Camera meeting at 6:55 pm.”</i> Carried.</p> <p>The Board adjourned its In Camera meeting at 7:18 pm, and returned to its Regular meeting.</p>
9.0	<p>RESUME REGULAR MEETING Report from Closed Session J. Lucas provided a summary of the In Camera meeting.</p> <ul style="list-style-type: none"> • In Camera Meeting Minutes of Jan 30, 2024 • Credentialing • Process for Rescinded Board Resignation
10.0	<p>ADJOURNMENT Moved by - T. Elliott Seconded by - A. Davis Opposed - None</p> <p><i>“That the Board of Directors moves to adjourn its meeting at 7:20 pm.”</i> Carried.</p>



Jay Lucas, Board Chair



Shannon Cormier, Chief Executive Officer