



Regular Board Meeting
January 25, 2021

PRESENT K. Pristanski, Chair G. Mackenzie, Director S. Jean, Executive Director
 N. Gladun, Vice Chair C. Covino Eady FHT/Community Services
 E. Wawia, Director President & CEO Dr. R. Dhaliwal, COS
 J. Foulds, Director J. Dorval, CNE J. Jean, Recorder
 E. Rutherford, Director L. Haskell, CFO

REGRETS Dr. D. Scott, FHT Lead Dr. R. Foulds, President, Medical Staff

Due to the continued restrictions as a result of the COVID-19 pandemic, Board members continue to attend the meeting via videoconference / teleconference.

Each Board member received a copy of the presentation and board package contents via email in advance of the meeting.

1.0 CALL TO ORDER

K. Pristanski called the meeting to order at 5:40 pm.

K. Pristanski began the meeting with an Indigenous Land Acknowledgement Protocol. *“Aannii, Boozhoo. Before we begin, I’d like to acknowledge the traditional territories that we sit on today. Northwestern Ontario sits on the traditional lands of the Ojibwe/Chippewa/Anishnaabe, Oji-Cree and Mushkegowuk/Cree peoples and occupies the lands of Robinson-Superior Treaty, Treaty 9, Treaty 5 and the Ontario portion of Treaty 3. We recognize the footsteps placed before our time and are grateful for the opportunities to work together towards true health equity.”*

1.1 QUORUM

2/5 of voting members. Achieved.

1.2 CONFLICT OF INTEREST

There were no declarations of conflict of interest.

1.3 APPROVAL OF AGENDA

MOTION #1

Moved by - N. Gladun

Seconded by - E. Wawia

Opposed - None

“That the agenda be accepted as presented. Carried.

2.0 PATIENT STORY

- 2.1** C. Covino provided a patient story of the challenges around the limitations of essential visitors at the end of life and the extra ordinary efforts made by the staff to accommodate the 5 designated essential visitors when death is imminent.

3.0 PRESENTATION / EDUCATION - Introduction to Credentialing

The presentation was provided to the Directors in the pre reading package. Cathy Covino provided an overview of the responsibilities of the Board in the credentialing process. Dr. R. Dhaliwal provided a review of the Northwest Regional Appointment and Credentialing Policy and Procedure. Discussion followed.

4.0 MEETING MINUTES

4.1 Board

The minutes of the November 30, 2020 Board meeting were reviewed.

MOTION #2

Moved by - G. Mackenzie

Seconded by - E. Wawia

Opposed - None

"That the Board meeting minutes of November 30, 2020 be accepted as presented." Carried.

4.2 Fiscal Advisory Committee Meeting

The minutes of the December 15, 2020 meeting were reviewed.

Items in the minutes were clarified by L. Haskell. A review of the Apartment Rental policy is being completed.

MOTION #3

Moved by - R. Beatty

Seconded by - J. Foulds

Opposed - None

"That the Fiscal Advisory Committee meeting minutes of December 15, 2020 be accepted as presented." Carried.

4.3 Medical Advisory Committee Meeting

The minutes of the January 13, 2021 MAC meeting were reviewed.

MOTION #4

Moved by - N. Gladun

Seconded by - E. Wawia

Opposed - None

"That the Medical Advisory Committee meeting minutes of January 13, 2021 be accepted as presented." Carried.

5.0 GENERATIVE

5.1 Senior Management Report

C. Covino reviewed the report.

Senior Management Report included -

- COVID-19
- Vaccine Update
- Infection Prevention and Control
- Electrostatic Sprayer
- LTC Compliance Report and Action Item Update
- Accreditation
- Facilities
- Continuous Chronic Care to Eldcap Conversion
- PSW Wage Enhancement
- Stable Patient Transfers

The Directors expressed interest in learning more about the Electrostatic sprayer. More information will be arranged for the February meeting.

Directors requested to be kept abreast of the progress of the LTC Compliance orders. C. Covino will arrange for the Directors to receive a copy of the work plan.

MOTION #5

Moved by - E. Wawia

Seconded by - N. Gladun

Opposed - None

"That the Senior Management report of January 2021 be accepted as presented." Carried.

5.2 Nipigon District Family Health Team Executive Director Report

S. Jean provided a report to the Board on the following -

- COVID-19 Assessment Centre
- COVID-19 Vaccine roll out
- RAAM Update

S. Jean reported that the new social worker, C. Camire is transitioning well into her role with the FHT. She is providing virtual appointments as well as in person visits throughout the day and select evenings. An alternate location for the social worker is being sought.

MOTION #6

Moved by - G. Mackenzie

Seconded by - J. Foulds

Opposed - None

"That the NDFHT Executive Director report of January 2021 be accepted as presented." Carried.

5.3 Chief of Staff

Dr. Dhaliwal reported that the trauma room set up has changed creating ample room for the people and equipment required when utilizing the room.

The additional NP has supported the physician group with their workload.

Dr. Dhaliwal provided 2 education sessions on mRNA (COVID vaccine) for staff. These were well attended. Dr. Dhaliwal also attended via ZOOM, the recent Residents' Family Council meeting to provide information on the vaccine.

MOTION #7

Moved by - N. Gladun

Seconded by - G. Mackenzie

Opposed - None

"That the Chief of Staff report of January 2021 be accepted as presented." Carried.

5.4 Senior Leadership Transition to New Roles

In follow up to succession planning from late 2020, each of the new leaders share their transition experiences.

L. Haskell thanked the board for the opportunity to expand her role to oversee the service departments, health records and IT. She stated that the managers in each of these areas are competent in overseeing their staff and there are no concerns at this time. The IT Committee will be re established with Northern Computers joining as well. The pandemic has created significant additional reporting requirements and accountabilities.

J. Dorval stated that she is extremely busy with COVID-19 as well. There are lots of meetings with mandatory requirements that come with very brief timelines. Recruiting registered staff remains most concerning. Unique ways of recruiting and retaining staff are being sought and considered. In the past 2 weeks, much work has been done in preparation for the administration of mRNA to the residents, staff and caregivers.

C. Covino's focus continues to be developing and achieving the goals of the strategic plan while at the same time balancing the ever changing demands of the pandemic. All meetings attended on behalf of NDMH are done so virtually and C. Covino ensures that the voice of NDMH is well represented at each meeting. Recently, C. Covino advocated for NDMH as a test site for the first vaccinations in northwestern Ontario. In addition, and in keeping with the strategic plan, NDMH has been instrumental in the development and success of a stable patient transfer program where NDMH will be the home base. C. Covino is pleased to be CEO and has great confidence in her team.

N. Gladun expressed appreciation to the Senior Leadership.

5.5 2021/22 Budget and HAPS/HSAA Update

L. Haskell stated that the existing HSAA agreement expires on March 31, 2021 but in light of the pandemic, the LHIN is planning on extending the current agreement for another year. There has been no further communication on when Ontario Health will be taking over these agreements.

Analysis and current status was reviewed.

Discussion around the exemption of property taxes took place. L. Haskell stated that NDMH has paid property taxes for many years. She will contact the Township of Nipigon to learn more and report to the Directors via email.

5.6 2021/22 MSA/ CAPS Update

L. Haskell stated that the existing MSA/ CAPS expires on March 31, 2022. At this time, the LHIN recommends that we use the same budget and targets contained in our existing MSA/ CAPS.

Review of analysis and current status led to a discussion about the deficit incurred as a result of meals on wheels delivery by assisted living program staff during the pandemic. C. Covino stated that it is always beneficial to keep people in their homes and this program supports this goal, especially during the pandemic. The Board was in favor of continuing with the delivery of meals by assisted living program staff.

5.7 2021/22 DRAFT BUDGET Summary by Department

Reviewed by L. Haskell.

5.8 2021/22 DRAFT BUDGET Summary of Operations

Reviewed by L. Haskell.

5.9 LTC 2-06, Visiting Long Term Care During COVID-19

J. Dorval explained the revised document.

Essential visitors visiting requirements include -

- having a COVID swab every 7 or 14 days (dependent on the color level determined by the health unit)
- provide proof of a negative result before being permitted to the long term care home
- wear a surgical/procedure mask at all times while in the Home
- verbally attest that, in the last 14 days, they have not visited another resident who is self isolating or symptomatic, and/or a home/hospital in an outbreak.

Further to the patient story shared by C. Covino, the policy outlines the extra ordinary efforts made by NDMH to accommodate essential visitors for visiting very ill or palliative residents.

5.10 NUR 23, Visiting in the Hospital During COVID-19

J. Dorval explained that the visiting documents of the Home and the Hospital are very similar with the exception of a 7-14 day COVID-19 swab and proof of a negative result.

5.11 Ethical Framework for COVID-19 Vaccine Distribution

C. Covino provided the document to demonstrate the use of ethical principles to guide COVID-19 vaccine prioritization and distribution decisions and decision making processes.

5.12 Vaccine Distribution: Phased Distribution

C. Covino provided the distribution illustration.

5.13 Vaccination Roll Out

J. Dorval stated that after several weeks of dedicated work, interest has been confirmed by staff, patients, residents and care partner, consents have been received and the development of a spreadsheet of the data collected. The same data was uploaded to a provincial database. Initially, it was thought that the vaccination would make its way to NDMH end of January, first week of February however, due to production delays there is no new expected date. Despite disappointment, J. Dorval is confident that NDMH is ready.

5.14 Board Self Assessment Summary Report

K. Pristanski provided the results of the self assessment completed by the members online in October 2020. C. Covino requested direction on how the board would like to proceed with the assessment results and it was agreed that the Quality Committee would review the document and develop an action plan for review by the Board at its February meeting.

The document provided to the Directors, OHA's Developing a Governance Action Plan: A Hospital's Handbook will be utilized in the development of the action plan.

6.0 STRATEGIC

6.1 Accreditation Roadmap

In follow up to the accreditation results emailed to all board members in November, C. Covino identified the red flags. These requirements are related to the Board's roles and responsibilities in the credentialing process (as identified in the presentation at the beginning of the meeting). The Quality Committee will review the accreditation requirements and develop an action plan for review by the Board at its February meeting.

6.2 Regional Transformation and Integration Key Initiatives

C. Covino reminded the Directors that this committee is representation of the needs of all small hospitals in northwestern Ontario and funded by the Small Hospitals Transformation Fund. C. Covino provided a dashboard of the key initiatives of the Regional Transformation Committee noting that needs vary from facility to facility but the committee represents all rural hospitals equally. NDMH has received a trial MHAT (mental health and awareness team) from this fund.

K. Pristanski will represent NDMH at a TBRHSC Regional Services Committee of the Board of Directors on Jan 28th.

6.3 LTC Diagrams

Architecture49 Inc. provided diagrams for discussion.

6.4 Long Term Care Licensing Review

C. Covino stated that the review process has taken place and a decision on the conversion of continuous chronic care (CCC) to Eldcap beds is imminent.

7.0 OTHER

7.1 Loss of Rural Ambulance Services

E. Rutherford discussed the anticipated loss of EMS services in Beardmore and amalgamation of services in Nipigon and Red Rock and the resulting vulnerability for these communities.

C. Covino will send the SNEMS Master Plan to the Directors.

7.2 Leadership Announcement

New leadership announcement submitted to Gazette in Dec 2020.

7.3 Meeting Evaluation

To send to Directors via email.

IN CAMERA

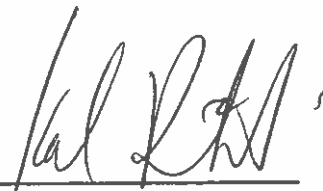
MOTION #8

Moved by - J. Foulds

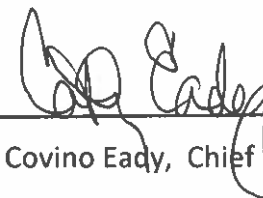
Seconded by - R. Beatty

"That the Board of Directors moves to In Camera at 7:37 pm." Carried.

ADJOURNED – 8:13 pm



Kal Pristanski, Board Chair



Cathy Covino Eady, Chief Executive Officer