## Nipigon District Memorial Hospital Posting of Expenses Form

## Name: Justin Garofalo

Title: Interim CFO

## Reporting Period: D April 1, 2018- September 30, 2018 (to be posted by November 30, 2018)

Date	Amount	Expense Category	Description
Apr 4/18	103.20	Travel	Interim CFO travel from Thunder Bay
Apr 23/18	103.20	Travel	Interim CFO travel from Thunder Bay
Apr 27/18	103.20	Travel	Interim CFO travel from Thunder Bay
Apr 30/18	103.20	Travel	Interim CFO travel from Thunder Bay
May 7/18	103.20	Travel	Interim CFO travel from Thunder Bay
May 14/18	103.20	Travel	Interim CFO travel from Thunder Bay
May 22/18	103.20	Travel	Interim CFO travel from Thunder Bay
May 28/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jun 4/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jun 11/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jun 18/18	103.20	Travel	Interim CFO travel from Thunder Bay
Jun 25/18	103.20	Travel	Interim CFO travel from Thunder Bay

Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred

- <u>Travel</u>
  - Vehicle rental or own use
  - Train or air travel
  - Taxi or public transportation
  - Accommodation

Whose expense claims must be posted:

- Travel incidentals (insurance, parking, tolls)
- <u>Meal</u>
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any relevant details.

Every member of the Board of Directors The Chief Executive Officer Every member of the Senior Management Team that report directly to the CEO