Nipigon District Memorial Hospital Posting of Expenses Form

Name: Rhonda Crocker-Ellacott

Title: CEO

Reporting Period: D April, 2017 - September, 2017 (to be posted by October 31, 2017)

Date	Amount	Expense Category	Description
June 9/17	\$110.14	Meal	Breakfast Senior Team Retreat
Sept 7/17	50.36	Hospitality	Admin Meeting Expense

Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred

- <u>Travel</u>
 - Vehicle rental or own use
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any relevant details. Whose expense claims must be posted: Every member of the Board of Directors

Every member of the Board of Directors The Chief Executive Officer Every member of the Senior Management Team that report directly to the CEO