Nipigon District Memorial Hospital Posting of Expenses Form

Name: Dan Hill

Title: CFO

Reporting Period: □ April 1, 2017-September 30, 2017 (to be posted by November 30, 2017)

Date	Amount	Expense Category	Description
June 9/17	7.00	Travel incidentals	Parking TBRHSC
Sept 13-16/17	378.10	Accommodation	Healthcare Financial Mgmt Conference
Sept 13-16/17	26.89	Meals	Healthcare Financial Mgmt Conference
Sept 13-16/17	605.96	Air travel	Healthcare Financial Mgmt Conference

Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred

- Travel
 - Vehicle rental or own use
 - Train or air travel
 - Taxi or public transportation
 - Accommodation
 - Travel incidentals (insurance, parking, tolls)
- <u>Me</u>al
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any relevant details.

Whose expense claims must be posted: Every member of the Board of Directors

The Chief Executive Officer

Every member of the Senior Management Team that report

directly to the CEO