



Board Meeting

October 25, 2021 at 5:30 pm via ZOOM

Minutes

Decision Making Framework

NDMH is committed to ensuring decisions and practices are ethically responsible and align with our vision, mission, values, philosophy and strategic directions. All decision makers should consider issues from an ethics perspective, including their implications of patients/residents and their families, staff and the community. The following questions should be considered for each issue:

- 1 Does the decision put **Patient's First** by responding respectfully to needs, values and preferences of our patients/residents and their families, our communities and by considering input from our Patient/Resident and Family Advisory Council?
- 2 Does the decision support the pursuit of high **Quality** care through the adoption of best practices and innovation?
- 3 Does the decision demonstrate **Accountability** by advancing a high quality patient/resident experience that is socially and fiscally accountable?
- 4 Does the decision demonstrate **Respect** by honoring the uniqueness of each individual and the diversifying natures of our communities?
- 5 Does the decision foster **Compassion, Fairness, Integrity and Teamwork**?

Agenda

1.0 Roll Call by Board Chair														
Membership					O	T	V	R	A	Non-Voting Membership				
Kal Pristanski, Chair							X			Cathy Eady, CEO				
Nancy Gladun, Vice Chair							X			Jacqueline Dorval, CNE				
Ed Wawia, Director							X			Lauren Haskell, CFO				
Eric Rutherford, Director						X				Shannon Jean, Director, NDFHT				
Gordon Mackenzie, Director							X			Dr. Ravi Dhaliwal, Chief of Staff				
James Foulds, Director							X			Dr. Doug Scott, Physician Lead				
Robert Beatty, Director							X			Dr. Robert Foulds, Pres., MAC				
										Janice Nicol Vella, EA/Bd Liaison				

O: On-site / T: Telecon. / V: Videocon. / R: Regrets / A: Absent

	Presenter	Item & Purpose
2.0		Call to Order at 5:44 pm. J. Bracamonte and W. Fu from HIROC were welcomed, as was B. Doig who were all present for the HIROC presentation.
2.1	K. Pristanski	<p><u>Indigenous Land Acknowledgement Protocol/Opening Remarks</u></p> <p><i>Welcome and boozhoo. We acknowledge the Indigenous Peoples of all the lands that we are on today. While we meet today in-person and/or on a virtual platform, let's take a moment to acknowledge the importance of the land, which we each call home.</i></p> <p><i>We do this to reaffirm our commitment and responsibility in improving relationships between nations and to improving our own understanding of local Indigenous peoples and their cultures.</i></p> <p><i>We acknowledge the ancestral and unceded territory of all the Inuit, Métis, and First Nations people that call this nation home, and acknowledge the territory of the Ojibwe/Chippewa/Anishnaabe, Oji-Cree and Mushkegowuk/Cree peoples of Northwestern Ontario, the traditional territory of the Anishinaabe peoples of the Robinson-Superior Treaty, Treaty 9 and Treaty 5.</i></p> <p><i>Please join in a moment of reflection to acknowledge the harms and mistakes of the past and to consider how we can each, in our own way, move forward in a spirit of reconciliation and collaboration. Thank you, miigwetch.</i></p>
2.2	K. Pristanski	<p><u>Quorum</u></p> <p>Quorum was met with 7/7 Board of Directors present.</p>

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2.3	K. Pristanski	<u>Conflict of Interest</u> There were no conflicts of interest declared.
2.4	K. Pristanski	<u>Additions/deletions to agenda, agenda approval, Motion #1</u> E. Rutherford requested COVID-booster scenario and local presence in Beardmore to be included in the agenda. The Chair noted it would be added under item 4.6. Moved: E. Rutherford Second: N. Gladun Opposed: None <i>"That the agenda for the NDMH and NDFHT Board of Directors meeting for October 25, 2021 be accepted as amended."</i> CARRIED
3.0	Education / Presentation	
3.1	C. Eady	<u>Education: HIROC Presentation</u> Jonathan Bracamonte and Winnie Fu from HIROC provided a thorough presentation to the board on cybersecurity, our risks. Clarification was provided around what multi-step authentication means and how it works; it was confirmed that critical patches are rolled out regularly at NDMH; noting that it will be key to review the coverage page provided. J. Bracamonte clarified the deductibles on first party coverage. K. Pristanski thanked HIROC for their informative presentation. J. Bracamonte, W. Fu and B. Doig exited the meeting at 6:25 p.m.
3.2	J. Dorval	<u>Patient/Resident Story</u> J. Dorval shared a patient/resident story. As with all information from our board meetings, please ensure this story remains confidential. Gaps in our care were identified (education, obtaining assistance from Sr. Management, discussions with staff) with some changes made already. R. Beatty added that processing such as case can be intimidating for staff (the information provided). L. Haskell noted that she was happy to hear this issue was reported as the victim had approached her personally, and she encouraged the person to report it to the hospital.
4.0	5	Meeting Minutes
4.1	K. Pristanski	<u>NDMH Board Meeting Minutes, June 28, 2021, Motion #2</u> Moved: J. Foulds Seconded: R. Beatty Opposed: None <i>"That the minutes for the NDMH Board meeting for June 28, 2021 be accepted as presented."</i> CARRIED
4.3	K. Pristanski	<u>MAC Meeting Minutes for September 8, 2021, Motion #4</u> Moved: G. Mackenzie Seconded: E. Rutherford Opposed: None <i>"That the minutes for the MAC Meeting for September 8, 2021 be accepted as presented."</i> CARRIED
4.4	K. Pristanski	<u>MAC Meeting Minutes for October 13, 2021, Motion #5</u> Question: time intervals on lab appointments (1-2 days), what is the scheduling, L. H confirmed it's been changed to every 10 minutes (a recent change). J. Dorval added that we are looking at other systems to help with scheduling (ticketing system?) without putting people at risk and having too many people in the lobby. C. Eady noted that more urgent blood work needs prioritising as well. R. Dhaliwal noted that there may be issues rising from the community due to the shortage of two full-time physicians and 0.5 Nurse

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		Practitioner. R. Dhaliwal requested that the NDFHT have conversations with the NP from Beardmore first. Moved: E. Wawia Seconded: R. Beatty Opposed: None <i>"That the minutes for the MAC meeting for October 13, 2021 be accepted as presented."</i> CARRIED
4.5	K. Pristanski	<u>NDMH Quality Committee Meeting Minutes for Sep 27, 2021, Motion #6</u> Remove G. Mackenzie as a Quality Committee member from the minutes. Moved: J. Foulds Seconded: N. Gladun Opposed: None <i>"That the minutes for the NDMH Quality Committee meeting for September 27, 2021 be accepted as amended."</i> CARRIED
4.7	K. Pristanski	<u>NDMH Quality Committee Meeting Minutes for October 19, 2021, Motion #8</u> The roll call for that meeting is incorrect and updates were provided. Remove G. Mackenzie as a Quality Committee member from the minutes. Moved: E. Wawia Seconded: J. Foulds Opposed: None <i>"That the minutes for the NDMH Quality Committee meeting for October 19, 2021 be accepted as amended."</i> carried
5.0	Generative	
5.1	K. Pristanski	<u>Board Chair Report / Regional Services Council Meeting</u> Minutes from the RSCM were made available. K. Pristanski noted that the committee meetings are going well. Of note: NDMH is the only hospital across NWO that does not provide chemotherapy services. C. Eady confirmed that our board and physicians are interested in this opportunity and contact has been made with **. A question arose around the OHT planning, the Chair advised that the teams east are approved so far and more updates are coming. He confirmed that these teams are similar to the health council. The next meeting is November 4, 2021.
5.2	C. Eady	<u>Senior Management Report, Sept and October 2021, Motion #10</u> C. Eady highlighted the funding that the central sky-lights will be replaced not covered up. E. Rutherford queried if the original engineers were contacted, and asked how we would manage cost overruns. L. Haskell noted that an on-site visit too place, with final bidding closing on Oct 29 with the teams to have the work done by March 31, 2022, and she confirmed that the dollars received should cover the work. C. Eady added that D. Mangoff has worked hard to ensure the work is appropriate and sufficient. L. Haskell updated that a HSIPP update that funding has been received for *(?). Moved: G. Mackenzie Seconded: R. Beatty Opposed: None <i>"That the Senior Management Report for September and October 2021 be accepted as presented."</i> CARRIED
5.3	R. Dhaliwal	<u>Chief of Staff Report, Sept and October 2021, Motion #11</u> Dr. Dhaliwal provided a staffing update previously, with two med students (2 nd year, for one month) will be here and they continue as is. G. Fox is mentoring another NP, who plans to have NP students for the next while. Moved: N. Gladun

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		<p>Seconded: J. Foulds Opposed: None <i>"That the Chief of Staff report for September and October 2021 be accepted as presented."</i> CARRIED</p>
5.4	C. Eady / E. Wawia	<p><u>Land Acknowledgement</u> C. Eady asked the group if the land acknowledgement that we are currently using is appropriate and requires updating, there were no objections or changes.</p>
5.5	C. Eady	<p><u>Mandatory Vaccinations OHA Correspondence</u> C. Eady provided an overview of the OHA's correspondence made on behalf of many Ontario hospitals (including NDMH), noting that, along many hospitals NDMH was part of to be part of and how it came about that was sent on behalf of NDMH (in lieu of writing our own). AT NDMH, with LTC, and the ELDCAP requires us to move forward with mandatory vaccination. It was asked if this would have an impact on our staff, and two remain outstanding (one has since received her vaccination, and receive the 2nd dose this week, the other may not receive the vaccination). C. Eady noted that UNIFOR has requested that members be not placed without pay and is looking to support the member.</p>
6.0	Strategic	
6.1	J. Dorval	<p><u>Patient Declaration of Values, Motion #13</u> After recommendation for approval from the PRFCC and Quality Committees, the NDMH Patient Declaration of Values were presented and: Moved: J. Foulds Seconded: N. Gladun Opposed: None <i>"That the Patient Declaration of Values be adopted as presented."</i> CARRIED</p>
6.2	J. Dorval	<p><u>NDMH Q1 and Q2 QIP</u> J. Dorval presented the QIP and noted that an updated version will be provided in the minutes.</p>
6.4	K. Pristanski	<p><u>Board Governance Policy Review</u> BRD 04 and BRD 05 require revisions to reflect updates to the duration of a board members term, and that there is not a cap on the number of years served.</p> <p>BRD 01, Motion #14 BRD 02, Motion #15 BRD 04, Motion #17 BRD 05, Motion #18 BRD 06, Motion #19 BRD 07, Motion #20 BRD 08, Motion #21 BRD 09, Motion #22 BRD 10, Motion #23 BRD 11, Motion #24 BRD 12, Motion #25 BRD 13, Motion #26 BRD 14, Motion #27 Board of Directors Application Form, Motion #28 TOR for MAC, Motion #29 TOR for Board, Motion #30 TOR for QC, Motion #31</p>

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		<p>Moved: E. Wawia Seconded: N. Gladun Opposed: None <i>"That the Board Governance policies, which includes BRD 01, BRD02, BRD05 to BRD 14, the Board of Directors Application Form, and Terms of Reference for the Board of Directors, MAC and Quality Committee, be accepted as presented."</i> CARRIED</p> <p>BRD 03 and BRD 04 will require updating and will be brought back to the board.</p>
7.0	Fiduciary	
7.1	L. Haskell	<p><u>Q1 and Q2 Financials – NDMH, Motion #32</u> L. Haskell noted that A.L Travel reflects travel costs for 'assisted living'. She added that much funding is to be received, hopefully by December, that we are finding some supplies are starting to go down in cost. Moved: J. Foulds Seconded: G. Mackenzie Opposed: None <i>"That the financials for NDMH for Q1 and Q2 be accepted as presented."</i> CARRIED</p>
7.3	L. Haskell	<p><u>Parking Directive: Hospital Attestation, Motion #34</u> Moved: N. Gladun Seconded: E. Rutherford Opposed: None <i>"That the parking directive be accepted."</i> CARRIED</p>
7.4	L. Haskell	<p><u>Auditing Services Request for Proposals (RFP)</u> L. Haskell provided an update that the RFP for auditing services can either be 3 or 5 years and in the new year, expects proposals for services starting with the 2022-23 fiscal year. A 5-year audit period was requested.</p>
8.0	Adjournment to In-Camera Meeting	
8.1	K. Pristanski	<p><u>Adjournment to In-Camera Meeting, Motion #35</u> Moved: N. Gladun Seconded: G. Mackenzie Opposed: None <i>"That the Board of Directors move to in-camera at 7:47 p.m."</i> CARRIED</p>
9.0	Adjournment	
9.1	K. Pristanski	<p><u>Meeting evaluation</u> Please complete the evaluation and return them to J. Nicol.</p>
9.2	K. Pristanski	<p><u>Next meeting on November 29 at 5:30 p.m., Motion #36</u> Moved: E. Rutherford Seconded: J. Foulds Opposed: <i>"That the Board of Directors meeting be adjourned at 8:27 p.m."</i> CARRIED</p>

K. Pristanski, Board Chair

C. Eady, Chief Executive Officer